

Oil City Curb Market 2024

1. The Oil City Curb Market will be open to the public rain or shine on Thursdays, June 6 through August 29, 2024.

2. Vendor Attendance:

a. Advertised hours are 11:00 am – 6:00 pm: vendors are expected to be fully set up and operational from 11:00 am through 6:00 pm. **b.** Vendors should not be dismantling their stands before 5:00 pm. **c.** Vendor placement is coordinated by the Market Manager. **d.** Vendors who are not set up by 9:00 am may lose their assigned space to another vendor for that week. **e.** Absent vendors adversely affect the entire market: please notify us in advance if you will not be attending on market day.

3. The Oil City Curb Market is open to vendors selling locally-produced, homegrown or homemade fruits/vegetables, plants/flowers, baked goods, jams/jellies, meats, eggs, dairy, other food products, soaps or artisan/craft items. Other items and/or vendors may be considered at the sole discretion of the Market Manager and the Oil City Main Street Program.

4. Each vendor is responsible for the following:

a. Umbrellas or canopies should be in good condition and staked or weighted for safety. Products may be displayed on tables, crates and by other attractive means. **b.** Any and all equipment necessary for display and sale of goods at the vendor's own stand, including change and bags. **c.** Each market space should be kept clean, safe and orderly. **d.** Each vendor's name and physical address (or town) should be clearly displayed. **e.** Vendors must comply with current federal, state and local food safety and public health laws. **f.** Sanitizing hand wipes for your staff are required by the PA Department of Agriculture. We encourage you to have them available for customers as well; and sanitize tables or customer contact points regularly.

5. Each vendor permit is seasonal, non-refundable and non-transferrable; no subletting is permitted.

6. Each vendor is responsible for securing any and all applicable licenses and collecting and/or filing any and all appropriate taxes, sales taxes, income tax for the sale of their product(s) and may be inspected at any time by government agencies. Copies of any licenses required for your product(s) must accompany this application and must be on display at your stand. Please review the PA Dept. of Agriculture's Farmers Market Guide to Licensing and Sales Tax: https://www.agriculture.pa.gov/consumer_protection/FoodSafety/Retail%20Food/Documents/Farmers%20Market%20Guide%20to%20Licensing%20and%20Sales%20Tax.pdf.

7. Each vendor should clearly display their prices. No undercutting, distress pricing or collusion will be permitted. Sales are to be conducted in an orderly manner. Shouting, hawking or other objectionable means of soliciting trade are not permitted. Vendors are expected to be courteous and respectful of each other, the customers and the market facilitators. No sales or displays outside of the market area will be permitted.

8. Each market space must be left clean at the end of the market. The vendor refuses/trash should go home with the vendor; please do not deposit it in public trash receptacles. Vendors are expected to assist in the general cleanup of the market area as needed. (Signature Required on Next Page) Oil City Curb Market 2024 Rules & Regulations Page 2 I agree to adhere to 2024 Rules and Regulations of the Oil City Farmers Market and have included copies of all applicable product licenses. Signature of Vendor: Date: Business Name:

Please sign and return one copy of this form with your application, payment and copies of any applicable licenses by May 15, 2024 to: Oil City Main Street Program 217 Elm Street Oil City PA 16301 Questions may be directed to: Rev. Mark Elliston, Market Manager 814-677-3023 or christepiscopaloc@gmail.com Stevette Rosen, Main Street Manager 814-677-3152 x 101 or srosen@oilregion.org. *Vendor applications received after May 13, 2024 will be considered on a space-available basis



Oil City Curb Market 2024 Vendor Application & Agreement

Please print clearly.

Vendor Business Name: _____

Business Address: _____

City: _____ County: _____ State: _____ Zip: _____

Business Phone: _____ Website or Facebook page: _____

Contact Person's Name: _____ Cell Phone: _____

Email: _____

Please provide a brief description of your farm or business for promotional purposes:

Products you intend to sell at the Oil City Curb Market (check all that apply, then list below):

- | | | |
|--|--|--|
| <input type="checkbox"/> Produce: Vegetables or Fruits | <input type="checkbox"/> Plants, Flowers, Herbs | <input type="checkbox"/> Baked Goods |
| <input type="checkbox"/> Jams/Jellies | <input type="checkbox"/> Honey Products /Syrups/Sauces | <input type="checkbox"/> Nuts |
| <input type="checkbox"/> Mushrooms | <input type="checkbox"/> Cider/Juices | <input type="checkbox"/> Meat or Poultry |
| <input type="checkbox"/> Eggs | <input type="checkbox"/> Dairy Products | <input type="checkbox"/> Prepared foods (specify below) |
| <input type="checkbox"/> Art/Artisan/Craft | <input type="checkbox"/> Jewelry/Accessories/Apparel | <input type="checkbox"/> Soaps/Oils/Lotions |
| <input type="checkbox"/> Other (specify below) | | |

Please specify the individual products you plan to sell in our market.

Are your products handmade/homemade? YES NO Are you bringing a Food Truck Yes NO

Are your products Certified Organic? YES (provide copy of certification) NO

Do you accept any of the following?

- WIC Program (Women, Infants, Children)
- Seniors or FMNP (Farmers' Market Nutritional Program)
- SNAP (Supplemental Nutrition Assistance Program)
- Debit or Credit Cards

Market Fees (please check one)

____ \$60.00 Full Season Rate (all Thursdays June 6 – August 29, 2024)

____ \$30.00 Short Term Rate (4 consecutive weeks max)

____ \$10.00 Single Day Rate* (excludes festivals or other special events)

____ \$20.00 Single Day Rate, /Prepared Food (excludes festivals or other special events) *Single Day Rate: one-week notice required.



EXCLUSIVE Food Trucks \$50.00 Single Day Rate) *Single Day Rate: NOT AVAILABLE - sold out

**Single Day Rate: one-week notice required*

Subject to space availability, the application must be submitted and approved prior to the dates selected.

I _____ plan to begin selling at the Market on this date: _____

I plan to stop selling at the Market on this date: _____

Amount Enclosed: \$ _____

Please make check payable to: Oil Region Alliance (memo: Oil City Curb Market)

Additional Comments/Suggestions:

Signature

Date:

Please mail your completed application with payment, signed Rules & Regulations, and any licenses required by the PA Department of Agriculture by May 13, 2024 to:

Oil City Main Street Program
217 Elm Street Oil City, PA 16301

Phone: 814-677-3152 ext. 101
Email: srosen@oilregion.org

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Thank you for joining the Oil City Curb Market. We look forward to working with you this season!