



OIL CITY UNCORKED

Friday, April 26, 2024



You are cordially invited to participate in the next ***Oil City Uncorked*** event! ***Oil City Uncorked*** is a bi-annual, four-hour tasting event held in the downtown business district of Oil City, PA. Each ticketholder receives an event wristband once they present valid photo ID to our volunteers at check-in, and a souvenir glass for sampling. We provide a Beverage Check at a nearby location and will provide all vendors with an organized claim ticket system to enable smooth pickup for those who purchase beverages. The event is promoted via social media, email blasts, press releases, radio, and on our website, oilcitymainstreet.org.

Event details are as follows:

Event Date: Friday, April 26, 2024
Set-up Time: 2:30-3:30 pm
Event Time: 4:30-8:30 pm
Location: Downtown Oil City, PA (South Side)
Tickets: \$30 advance, \$35 day of event
Vendor fee: \$50 with donation
Turnout: 350-500 expected



We ask that participating vendors please:

- Establish contact with your host as soon as you receive confirmation details from OCMS
- Arrive at your host site** no later than 2:30 pm on event day
- Follow our claim ticket system** for beverage purchases as directed on event day
- Bring enough product for 400 samples or more (please do not sell beverages by the glass at this event)
- Provide a product list & descriptions plus your bags, spouts, corkscrew, dump bucket & any other supplies
- Provide PLCB permit and a certificate of insurance** prior to the event (Oil Region Alliance, Inc. listed as additional insured; also list host venue if requested)

Participating Hosts are asked to provide a table or counter for the wine tasting station, light appetizers and a representative to validate the wine map (entry form for the wine gift basket prize).

TO PARTICIPATE: Please complete & return the attached Vendor Registration Form with payment ASAP or by February 24, 2024. We will confirm your participation by early March, notify you when ticket sales begin, and keep you updated on event details. We look forward to the next ***Oil City Uncorked*** and hope that you join us!

Stevette Rosen, Main Street Manager
217 Elm Street, Oil City PA 16301
srosen@oilregion.org
(814) 677-3152 x101

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Vendor Agreement

Company Name: _____

Authorized Representative: _____ Cell Phone: _____

Event Day Contact: _____ Cell Phone: _____

Address: _____ City: _____ State: _____ ZIP: _____

Email: _____ Business Phone: _____

Products you wish to provide samples of (*Please specify i.e., sweet, dry, etc.*): _____

Vendor must provide to Oil City Main Street Program:

PLCB Permit

Certificate of Insurance (Oil Region Alliance listed as additional insured)

Registration fee: _____ Check enclosed for \$50 vendor fee

COMPLETED FORMS, DOCUMENTS AND PAYMENT MUST BE RECEIVED BY FEBRUARY 24, 2024

The Oil City Main Street Program reserves the right to refuse participation to any vendor for any reason. No refunds for ANY reason. Each participant is subject to all city, state and federal laws and ordinances.

Day of Event: Vendors must be on-site and set up by 3:30 pm. The event begins at 4:30 pm and ends at 8:30 pm. Tear-down may not begin until the conclusion of the event. Late set-ups or early tardowns may result in vendor's removal from future events. Vendors and their staff understand that participation in the event may subject vendors and/or their staff to being photographed for publication and/or advertisement.

As a 2024 Oil City Uncorked Spring Wine Walk participating winery/vendor, I understand and agree to the terms above. The information provided is true and correct to the best of my knowledge. I agree to abide by the requirements above. I agree to indemnify and hold harmless the Oil Region Alliance, Inc., its officers, directors, employees and agents from any losses, liabilities, claims, demands, fees, fines, penalties, suits, proceedings, damages, actions and causes of action of any kind and nature arising out of or in any way connected with the Oil City Uncorked Wine Walk. I further release the Oil Regional Alliance, Inc., its officers, directors, employees and agents from any liability for loss or damage of my property from causes including but not limited to fire, theft, vandalism, weather or the negligence of others.

Signature: _____ Date: _____

Please return this form with vendor fee by February 24, 2024, to:

**Oil City Main Street Program
217 Elm Street, Oil City PA 16301
Questions? Please call us:**

Stevette Rosen at (814) 677-3152 ext. 101 or rosen@oilregion.org

(For Office Use Only) Date Received _____ Payment Received _____

